

# Exam 70-347



## Enabling Office 365

### Manage clients and end-user devices (20–25%)

- Manage user-driven client deployments
  - Restrict self-provisioning of Office 365 ProPlus, Windows Store Apps and Mobile Apps, and Office for Mac
- Manage IT deployments of Office 365 ProPlus
  - Manage deployment; manage streaming updates; manage deployments using the Office Deployment Tool; customize deployment; manage deployment channels; create a pilot group for testing Office 365 ProPlus updates
- Set up telemetry and reporting
  - Enable telemetry through Group Policy; set up telemetry service; analyze issues reported by telemetry dashboard; deploy telemetry agents to legacy Office clients
- Plan for Office clients
  - Configure Outlook, Skype for Business client, Office Online, and Visio Online; choosing between Click-to-Run or Windows Installer (MSI); implement modern authentication for Office 365 clients

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### Provision SharePoint Online site collections (20–25%)

- Configure external user sharing
  - Enable external user sharing globally; enable per site collection; share with external users; remove external user access using the web UI and Windows PowerShell
- Create SharePoint site collections
  - Set SharePoint Online site collection administrator; set resource quota and warning level; set automatic adjustment of site collection sizes; set storage quota for site collection; configure name and URL of site collection using the web UI and Windows PowerShell; deploy communication sites
- Plan a collaboration solution
  - Configure Yammer, Yammer groups, coauthoring, Office 365 groups, and allow/block list; access files across multiple client devices; migrate files to OneDrive for Business; implement enterprise eDiscovery using the web UI and

Windows PowerShell; implement Microsoft Stream; utilize Delve for collaboration; configure Data Loss Prevention

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#### Configure Exchange Online and Skype for Business Online for end users (20–25%)

- Configure additional email addresses for users
  - Change default reply to email address; bulk add or remove for new domain; manage secondary email aliases and SIP addresses using the web UI and Windows PowerShell
- Create and manage external contacts, resources, and groups
  - Create and manage resource mailboxes; create shared mailboxes; create Office 365 Groups (previously Site Mailboxes); create external contacts; assign additional email address to contacts; create and manage distribution list and members; delegate permissions using the web UI and Windows PowerShell, migrate public folders
- Configure personal archive policies
  - Enable personal archive for mailboxes; create custom retention policy; create retention tags; apply retention policy to mailboxes; review and modify default retention policy using the web UI and Windows PowerShell
- Configure Skype for Business Online end-user communication settings
  - Turn off non-archived features for compliance; configure presence; configure available services; configure per user external communication using the web UI and Windows PowerShell

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#### Plan for Exchange Online and Skype for Business Online (20–25%)

- Manage anti-malware and anti-spam policies
  - Release quarantine; configure spam settings; configure lists; configure notifications using the web UI and Windows PowerShell; implement Advanced Threat Protection, configure Exchange Online Protection (EOP) phishing protection
- Recommend a mailbox migration strategy
  - Select the appropriate migration method from Remote move, Staged, Cutover, or IMAP using the web UI and Windows PowerShell; utilize the import service for data migration
- Plan for Exchange Online
  - Plan client requirements for archiving; manage Office 365 Security and Compliance Center; enable Legal hold; configure OWA access; configure ActiveSync and Mobile Device Management using the web UI and Windows PowerShell; configure Data Loss Prevention and keyword dictionary; configure Advanced Threat Protection (ATP) safe attachments and safe links; customize malware and spam protection; enable external mail flow topologies for partners, applications and internal devices; configure client access rules.

- Manage Skype for Business Online
  - Enable external access; manage domains; manage Skype consumer connectivity; customize meeting invitations; disable push notification service using the web UI and Windows PowerShell; configure Cloud PBX, PSTN Conferencing, Skype Meeting Broadcast, and Microsoft Pulse

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#### Configure and secure Office 365 services (20–25%)

- Implement Microsoft Teams
  - Manage licenses; manage teams; configure teams and Office 365 Connectors; manage external apps; manage external conferencing, including audio conferencing
- Configure and manage OneDrive for Business
  - Migrate files to OneDrive for Business; configure alerts; configure permissions; configure document deletion policies; configure file activity reports; control network bandwidth; manage OneDrive for Business by using OneDrive admin center; configure storage; configure device access; deploy clients, configure OneDrive Files On-Demand; implement file handlers 2.0
- Implement Microsoft Flow and PowerApps
  - Create flows; create automated approval workflows; create flow actions; create PowerApps; create data loss prevention policies; publish templates; connect to on-premises services through an on-premises data gateway
- Configure and manage Microsoft StaffHub
  - Manage teams; manage members and account provisioning; connect to Kronos
- Configure security and governance for Office 365 services
  - Configure eDiscovery; configure advanced eDiscovery settings; implement advanced data governance; enable and configure Secure Store; protect data and enforce data compliance by using the Office 365 Compliance and Security center, manage compliance with Compliance Manager; manage compliance policies with Conditional Access; manage message encryption; enable B2C to read protected messages; manage Customer Key; configure, assign and validate data encryption policies (DEP)